Minutes of the ANU Scuba Club AGM 2005

PSYC G06, building 39, ANU

2 March 2005

The meeting was opened at 1810.

1. Attendance and apologies

Present: Jeremy Weinman, Peter Jones, Chuck Young, Uli Mathesius, Ron Henry, Katharina Siebke, Lucy Randall, Tom Magill, Paul Thomas, Megan Williams, Adam Leavesley, Mick Motion-Wise, David Clarke, Alison Shield, Sam Burgess, Fay Khaw, Alex Pentyony Vran, Melanie Olding, Jen Hine, Kim Sebo, Gail Vest, Peter Christen, Charles Adamson, Anita de Frederick, Antti Kallio, Kristina Sands, Robyn Withell, Steve Larkin, Ernie Perkins, Nadine Tieke, Tom Ballentyne, Chris Golding, Bill Keating, Ray Vran, Florin Tepes, Steve Burns, Matthias Regner, Chris Bloomfield, Ole Nielsen, Glenn de Vine.

Apologies: Nicolie Young.

2. Confirmation of minutes

Jeremy Weinman noted that an error in transcribing the minutes had been corrected.

Moved: That the minutes of the club's General Meeting held in May 2004, as amended in draft version 3, be accepted. 

3. Reports

Reports (as attached to AGM agenda, previously circulated) were presented by ANUSC President Matthias Regner; Secretary Glenn de Vine; Gear Officer Chris Bloomfield; and Treasurer Ole Nielsen. Boat Officer Adam Goldrick's report is presented by Matthias Regner. Verbal reports are given be Environment Officer Lucy Randall; past Social Officer Charlie Adamson; and Social Officer Alison Shield.

Ole Nielsen pointed out that historical records are kept on the ANUSC website, and gives an excellent summary of the club's financial status.

Jeremy Weinman suggested that Ole Nielsen be nominated for the Sport and Recreation Association's Peter McCullagh award, in light of his excellent service as treasurer over the past four years. The Committee agreed.

Jeremy Weinman noted that the new stainless steel propellor needs to be added to the Boat Officer's reported asset list.
4. **Lady Musgrave Island Trip 2005**
Chris Bloomfield counted 17 members present who expressed an interest in joining the 2005 trip. Interested members were asked to provide initial details and to meet Chris after the AGM.

5. **Election of Committee for 2005**

*Moved:* That the 2004 committee be dissolved.


The outgoing committee were thanked by Bill Keating and members present. Bill Keating took the chair for the election of a new committee.


*Vice President (Gear Officer):* Antti Kallio nominated by Matthias Regner, seconded by Jeremy Weinman. Antti elected unopposed.

*Secretary:* Paul Thomas nominated by Jen Hine, seconded by Glenn de Vine. Paul elected unopposed.

*Treasurer:* Katharina Siebke nominated by Tom Magill, seconded by Gail Vest. Katharina elected unopposed.

*Boat Officer:* Bill Keating nominated by Jeremy Weinman, seconded by Tom Magill. Bill accepted the nomination on condition that other members be appointed to carry out any work that needs doing. Bill elected unopposed.

*Student Officer:* Alex Pentony Vran nominated by Glenn de Vine, seconded by Jeremy Weinman. Alex elected unopposed.

*Environment Officer:* Nicolie Young self-nominated (via a letter read by Matthias Regner), seconded by Ray Vran. Sam Burgess nominated by Matthias Regner, seconded by Ernie Perkins. Sam Burgess was elected in a ballot.

*Social Officer:* Alison Shield nominated by Jen Hine, seconded by Ray Vran. Alison elected unopposed.

Matthias Regner resumed in the chair.
6. **Gear Issue Officer Selection**

Tom Magill, Matthias Regner, Steve Larkin, Michelle Lim, David Clark, Paul Thomas, and Peter Jones self-nominated for Gear Issue Officers. The members and committee approved all nominees.

7. **New Arrangements for Accounting**

Katharina Siebke suggested that the job of the treasurer in particular, and the committee in general, would be easier with the option of using internet banking to check the club's accounts and to transfer funds.

In discussion, it was asked whether the Sports and Recreation Association would accept this. Katharina and Matthias Regner reported that it shouldn't be a problem. Mick Motion-Wise noted that the two-password system may not be secure. Ray Vran replied that club cheques need two signatures, which banks don't often check anyway.

Jeremy Weinman asked for clarification, noting that Katharina's proposed motion only talks about the club's account with the Commonwealth Bank. Ole Nielsen confirmed that this is the day-to-day account, and that online access to the savings account with the Credit Union isn't needed.

Katharina withdrew her motion after Ernie Perkins and Ray Vran suggested an alternative.

**Moved:** the treasurer shall investigate having internet access for the ANU Scuba club's account with the Commonwealth Bank, and make arrangements if she deems it worthwhile provided security provisions are adequate. **Proposed:** Ray Vran, **seconded:** Matthias Regner, **carried** unanimously.

The treasurer will investigate the club's options.

8. **Secret Easter Bunny Award**

Matthias Regner noted that no nominations had been made for the award. No presentation was made.

9. **Other Business**

(Jeremy Weinman explained that despite appearing on the agenda as motions, he considered the following three items as suggestions for discussion, and felt that no vote needed to be held.)

**Deputy Boat Officers:** Jeremy suggested that the club appoint a number of members Deputy Boat Officers, who assume responsibility for day-to-day maintenance of the club's boats and who the Boat Officer can call on as needed. After some discussion of the role of the Boat Officer, the meeting agreed that it would be useful to have such a scheme.

There was some discussion of allowing Deputy Boat Officers to claim club funds for boat repair
and maintenance, up to a limit, without the need for prior approval by the Boat Officer or committee. The committee agreed to consider this.

Jeremy Weinman, Ray Vran, Mick Motion-Wise, Chuck Young, and Peter Jones volunteered as Deputy Boat Officers and were approved by the meeting.

It was noted by Jeremy that in the past the club has had several working bees each year, and not just one as at present. The meeting agreed it would be helpful to have more than one. Bill Keating indicated he would make arrangements.

Record Keeping: Jeremy asked the outgoing committee what arrangements were in place to archive old club records and changes to club regulations. Matthias Regner replied that there is no formal method, and agreed that there is no paper record in many cases. Jeremy then requested that the new committee investigate ways of keeping track of changes and archiving old records.

It was pointed out that the Sports and Recreation Association have space available for paper archives.

Ole Neilsen noted that introducing any new system would be a great deal of work, and suggested the club appoint a sub-committee to investigate.

The committee agreed to investigate the options.

Trip Accounts: Jeremy noted that at present, the club does not give receipts for every transaction, and suggested that suggested that after each trip, the trip coordinator email a copy of the trip accounts to all participants. This would allow participants to check that their diving and other costs had been recorded correctly.

In discussion following, there was concern that privacy issues may be raised if details of everyone's payments were exposed to other participants. The committee agreed to consider how to be clearer about trip finances while maintaining adequate privacy.

Tank Auction: Chris Bloomfield announced the sale of several low-pressure steel tanks, less than ten years old, now surplus to the club's requirements. A reserve of $50 per tank was set after discussion, and one tank was sold to a very happy Bill Keating. The remaining tanks will be sold outside the club.

The meeting was closed at 2010.